

Oakfield Lodge Careers Programme 2019/20

Below is a copy of our overall careers programme for next academic year. In this document I will explain how each element of the programme will be delivered across the curriculum and explain how this delivery encompasses a whole school approach, supporting learners of all ages and abilities.

The programme

	Year 11	Year 10	Year 9	Year 8	Year 7
Unit awards in Employability	Level 1/2 - 1 per half term	Level 1 - 1 per half term	Entry level - 3 per year	Entry level - 3 per year	
Work Placement	up to two days per week	One day per week			
College visits	Reaseheath, West Cheshire, Sir John Deans, Macclesfield	Reaseheath, West Cheshire, Sir John Deans, Macclesfield	Reaseheath, West Cheshire, Sir John Deans, Macclesfield		
Sixth Form College	Malbank, Sandbach, Alsager	Malbank, Sandbach, Alsager	Malbank, Sandbach, Alsager		
University visits	Keele, Staffordshire	Keele, Staffordshire			
Local business visits	Two per half term	One per half term	One per term	One per term	One per term
Careers events	Two per year	Two per year	One per year	One per year	One per term
Visit from careers advisor	Monthly	Monthly	Half Termly	Termly	Termly
Creating CV's					
Fill in application forms					
College placements		Up to two days per week	Reaseheath one day per week		
Start profiles	Weekly	Weekly	Weekly - log college	Initial set up - log Our Space	
Our Space					

Unit awards

The unit award programme was developed by AQA and allows students to complete tasks resulting in a certificate upon completion. At Oakfield Lodge I have chosen several unit awards that relate to employability and differentiated for years 9, 10 and 11. I have also chosen unit awards that are specific to students who are completing college courses or work placements. For example, we have several students completing the Construction course at college and they are asked to complete the Health and Safety in a Construction Environment unit. KS4 students complete one unit award per year and KS3 will be asked to do three per year. This is because KS4 students have one timetabled lesson per week and KS3 will complete careers work as part of their ICT programme. Examples of the scheme of work for the unit awards can be found in appendix 3.

Work placements

At Oakfield Lodge we use Changing Education to source and deliver our work experience programme, overseen by a member of our staff. Students have an initial interview with a member of their team and then set up with potential employers. The placements will last for the year so that our students are given as much experience in the work place as possible. Changing Education support the students throughout the placement and deal with any

issues that arise. The students are asked to log their experiences each week using the Start software, they also use this to update their skills and knowledge sections as they learn on the job. As a school, we ensure students have attended their placement and log the details of employers. Changing Education provide a termly report on each student so we can track progress and intervene if need be.

College and sixth form college visits

All students from year 8 onwards will visit a variety of colleges throughout the year. The majority will attend open days at Reaseheath as they will have a weekly placement there (see College Placements). Year 8 students that are remaining at the school will attend at the end of July as a taster for the course in September. Year 9 will not have a formal visit as they will be taking part in the 12 monthly taster course each week. KS4 will attend college once a week but will be taken on visits to other colleges throughout the year. We encourage all our students to attend a variety of different colleges and sample several different courses in year 10 to help them to see what is out there. They will then attend open days in year 11 to encourage them to apply for college as early as possible. OLS staff will attend the visits with students and support them throughout the application process in year 11.

College placements

Students are given the opportunity to attend college once a week in KS4, they are given a list of courses to choose from at Reaseheath college and need to apply during year 9. This gives them early experience in filling out application forms and developing work based skills. The students will then attend a taster day for their chosen course before starting the course the following September. We try to encourage students to pick a course that best fits their skills and interests or that they have a keen interest in. All KS4 students have to opportunity to apply and the college will differentiate the course to meet individual needs, for example, there are several groups doing the Small Animal Care course and the college will put the students in the relevant one. At KS3 the students attend half a day taster course during year 9 where they cover animal care, agriculture and life skills. The objectives for this part of the programme is to further their education via external organisations that can offer more vocational courses than we can at OLS. College allows them to slowly integrate into a larger working environment, develop independence, gives them time away from school, increases social skills and gives them a sense purpose.

University visits

This year we have tried to develop links with Staffordshire University and have had them into the school to give a few talks. This is a relationship that we are hoping to develop over the next 12 months. We have had talks on jobs in the IT industry and Engineering. In the future we hope to take small groups of students to the university and develop links with Keele University. The aim of working with universities is to improve the prospects for our

students. Traditionally they will leave education after college and we would like to encourage more to go on to higher education.

Visitors from external agencies

Each department is encouraged to organise one subject relevant visit from an external agency per year. This has included Weird Science, IT careers talks, visits to our building site and literacy workshops. The outcomes for each session is to educate students in the different types of careers within certain industries.

Visits from careers advisors

We are lucky to have several agencies that offer their services without charge. This means we can offer all our students independent advice throughout the year. We aim to have a careers adviser in each half term for each year group. They have their own resources and will ask us what outcomes we would like for each group. The following table shows the different advisors and an example of how we distribute their time across the school.

Year group	Lesson	Careers person
10	P5	A
8	P1	A
9	P4	A
11	P6	A
11	P2/3	P

Local business visits

OLS is in a great area for visiting local businesses. We have several large organisations within easy reach who are happy to work with us and enable us to give each year group a taste of the outside world. We have recently rebranded our enrichment sessions as 'Preparation for Adulthood' to try and incorporate learning about the working world into the programme. Below is a table that shows where we have been this year and how we have fitted this into our curriculum.

Visit	Curriculum links	Careers Link
AO.com	Business, ICT (software, media), Maths (height, weight, distance)	Various jobs within the distribution industry
Safety Central	English (understanding signs and warnings), ICT (E safety), PSHE (morals, safety, teamwork)	Emergency services industry, law, safety services
Our Space	Humanities (physical geography), Science (biology)	Working outdoors, environmental
Kaspas	Business, Maths (costs and budgets), English (reading the menu)	Food Service industry
Oulton Park	Maths (speed, distance), English (literacy)	Leisure industry, engineering
The Cheshire Show	Humanities (where we live)	Various jobs within Cheshire
Dishes Pool	Maths (angles, keeping score), PSHE (team work)	Leisure industry
Snugburys Icecream farm	Maths (budgets), Humanities (farming)	Farming, food production
Congleton Therapy Dogs	PSHE (lifeskills), Animal care	Working with animals
Legends leisure Centre	PE, Engineering, PSHE	Sports and leisure
Liverpool Art Gallery	Art, Humanities (History)	Working in a gallery

Visits are aimed at all year groups and abilities but the outcomes are adapted to meet individual needs. For example, year 8 go to Our Space as part of their outdoor learning programme but this is also open to other students who we feel may benefit.